

MUNGASAJI MAHARAJ MAHAVIDYALAYA DARWHA, DISTRICT-YAVATMAL

Session -2023-24

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.

***MUNGASAJI MAHARAJ MAHAVIDYALAYA
DARWHA Dist. YAVATMAL***

[www.mmcdarwha.org\(new\)](http://www.mmcdarwha.org(new))

NEW NAAC ACCREDITED WITH GRADE 'B'

***Arts, Commerce, Science &
H.S.C.V.***

***PROSPECTUS
SESSION 2023-24***

College Internal Committees in Prospectus

Session 2023-24

1) In-charge Professor of Admission Process

B.A. Part One	: Prof. R. K. Borkar
B.A. Part One	: Prof. Ku. P. B. Ruikar
B.A. Part One	: Dr. Farahna Shaikh
B.Com. Part One	: Dr. M. N. Moharil
B.Sc. Part One A & B	: Prof. Ku. D. D. Kothekar
Post Graduate History	: Dr. S. V. Bhurale
Post Graduate Political	: Dr. S. B. Chakave
Post Graduate Sociology	: Dr. N. R. Bhingare
Post Graduate Marathi	: Dr. H. S. Jadhao
Post Graduate Economics	: Dr. S. M. Sawant
Post Graduate Commerce	: Dr. K.V. Dhawale
Post Graduate Home Economics	: Dr. A. N Qureshi
Post Graduate Chemistry	: Dr. N. A. Rashidi
Post Graduate Physics	: Dr. K. K. Hurde
Post Graduate Mathematics	: Dr. Y. S. Solanke
Post Graduate Botany	: Dr. P. H. Bhagwat
Post Graduate Zoology	: Dr. P. D. Bageshwar
11 th Arts A & B	: Prof. Y. H. Pawar
11 th Commerce	: Dr. S. S. Gawande/ Prof. Ku. V. A. Kumare
11 th Poultry	: Prof. A. P. Manwar
12 th Poultry	: Dr. S. P. Akhare
11 th Horthy	: Prof. G. M. Shirbhate
12 th Horthy	: Prof. S. S. Raut

2) Post Graduate In-charge Professor

Post Graduate Political	: Dr. S. B. Chakave
Post Graduate Marathi	: Dr. H. S. Jadhao
Post Graduate Sociology	: Dr. N. R. Bhingare
Post Graduate Commerce	: Dr. K. V. Dhawale
Post Graduate Home Economics	: Dr. S. V. Ghuikhedkar
Post Graduate Economics	: Dr. S. M. Sawant
Post Graduate History	: Dr. S. V. Bhurale
Post Graduate Chemistry	: Dr. N. A. Rashidi
Post Graduate Physics	: Dr. K. K. Hurde
Post Graduate Mathematics	: Dr. Y. S. Solanke
Post Graduate Botany	: Dr. P. H. Bhagwat
Post Graduate Zoology	: Dr. P. D. Bageshwar

3) Admission Committee

Senior College Arts	: Dr. S. B. Chakawe
Senior College Commerce	: Dr. K.V. Dhawale
Senior College Science	: Dr. P.D. Bageshwar
Junior College Arts & Commerce	: Prof. Y. H. Pawar
H.S.C.V.	: Dr. S. P- Akhare
Junior College Science	: Dr. Y. S. Solanke/Prof. S. V. Thakare

4) Time Table Committee

Senior College Arts	: Dr. S. B. Chakawe
Senior College Commerce	: Dr. K. V. Dhawale
Senior College Science	: Dr. Y. S. Solanke
Junior College Arts & Commerce	: Prof. Y. H. Pawar
H.S.C.V.	: Prof. G. M. Shirbhate

Junior College Science : Prof. S. R. Tawade

5) Class In-charge Professor

B.A. Part One A	: Prof. R. K. Borkar
B.A. Part One B	: Prof. Ku. P. B. Ruikar
B.A. Part One C	: Dr. Farahna Shaikh
B.A. Part Two A & B	: Dr. A.N. Qureshi
B.A. Part Three	: Dr. S. M. Sawant
B.Com. Part One	: Dr. M. N. Moharil
B.Com. Part Two	: Dr. H. S. Jadhao
B.Com. Part Three	: Dr. K.V. Dhawale
B.Sc. Part One A & B	: Prof. Ku. D. D. Kothekar
B.Sc. Part Two	: Prof. Ku N. D. Mahurkar
B.Sc. Part Three	: Dr. Y. S. Solanke
11 th Arts A & B	: Prof. Y. H. Pawar
11 th Commerce	: Prof. Ku. V. A. Kumare
12 th Arts A & B	: Prof. Y. H. Pawar
12 th Commerce	: Dr. S. S. Gawande
11 th Horty	: Prof. G. M. Shirbhate
12 th Horty	: Prof. S. S. Raut
11 th Electrical	: Prof. N. R. Khan
12 th Electrical	: Prof. N. R. Khan
11 th Science	: Prof. Ku. S. P. Thakare
12 th Science	: Prof. N. S. Matode

6) Seating Arrangement, Class Room Cleaning Furniture

Dr. P. H. Bhagwat,
Dr. M. N. Moharil,
Prof. R. K. Borkar

7) Drinking Water Arrangement

Dr. S. M. Sawant,
Prof. Y. H. Pawar,
Prof. Ku. D. D. Kothekar

8) Electrics Instrument Arrangement

Prof. N. R. Khan,
Prof. S. R. Tawade

9) Youth Festival & Balasaheb Ghuikhedkar Birth & Death Anniversary Committee

Dr. H. S. Jadhao (Senior College Commerce)
Prof. R. K. Borkar (Senior College Arts)
Dr. P. H. Bhagwat (Senior College Science)
Dr. S. V. Bhurale
Dr. Ku. Farahna Shaikh
Prof. Y. H. Pawar (Junior College)
Prof. J. M. Shirbhate (H.S.C.V.)
Prof. S. R. Tawade

10) Staff Council Committee

President	Principal Dr. V. B. Raut
Secretary	Dr. S.V. Chatur
Member	Dr. S. B. Chakawe
	Dr. K. V. Dhavale
	Prof. Y. H. Pawar
	Dr. S. P Akhare
	Shree S. N. Sonone

11) Sports Committee

Prof. S. A. Dambare
Dr. S. V. Bhurale
Dr. A. N. Qureshi
Prof. Y. H. Pawar
Prof. S. S. Raut
Prof. J. M. Shirbhate

12) NSS Committee

Dr. S.V. Bhurale (Programme Officer)
Prof. R. K. Borkar (Assistant Programme Officer)
Prof. Ku. D. D. Kothekar (Lady Programme Officer)
Dr. A. N. Qureshi
Prof. Ku N. D. Mahurkar

13) Student Development, Competitive Exam. Career Counseling & Guidance Cell

Dr. P.H. Bhagwat
Dr. K. V. Dhawale
Prof. R. K. Borkar
Prof. S. A. Dambare
Prof. Ku. D. D. Kothekar
Prof. A. P. Manwar

14) Cultural Programme Committee

Dr. Y. S. Solanke (Science Faculty)
Dr. K. V. Dhawale
Prof. Y. H. Pawar (Junior Faculty)
Prof. Ku. V. A. Kumare (Junior Girls)
Prof. A. P. Manwar
Dr. Farahna Shaikh (Senior Girls)

15) Internal Exam Committee

Dr. S.V. Chatur (All Exam Controller)
Dr. A. N. Qureshi (Arts Senior Faculty)
Dr. N. M. Mohril (Commerce Senior Faculty)
Dr. P. D. Bageshwar (Science Senior Faculty)
Prof. Y. H. Pawar (Arts & Commerce Junior Faculty)
Prof. A. P. Manwar (H.S.C.V. Junior Faculty)
Prof. G. M. Shirbhate (H.S.C.V. Junior Faculty)
Prof. N. S. Matode & Prof. S.J. Kharode (Science Junior Faculty)

16) E.B.C. Concession Committee

Dr. H.S. Jadhao (Senior Faculty)
Prof. Y. H. Pawar (Junior Faculty)
Prof. G. M. Shirbhate (H.S.C.V. Junior Faculty)
Prof. Ku N. D. Mahurkar, Dr. A. N. Kurashi (Minority Faculty)
Prof. Ku. S. P. Thakare

17) Remedial Coaching Committee

Dr. Y.S. Solanke (Senior Faculty)
Prof. Ku. D. D. Kothekar (Senior Faculty)
Prof. Ku. P. B. Ruikar
Prof. S. S. Raut (H.S.C.V. Junior Faculty)
Dr. S. S. Gawande (Junior Faculty)

18) Library Committee

Principal Dr. V. B. Raut (President)

Dr. A. G. Wakode (Secretary)

Dr. S. B. Chakawe (Member)

Dr. K.V. Dhawale (Member)

Dr. S. P. Akhare (Member)

Dr. S. S. Gawande (Member)

Shree S. N. Sonone (Member)

19) Grievance Redressal Cell & Student Discipline Committee

Dr. H. S. Jadhao

Dr. P. D. Bageshwar

Prof. S. A. Dambare

Dr. Farahna Shaikh

Prof. Y. H. Pawar

Prof. G. M. Shirbhate

Dr. M. N. Moharil

Shree S. N. Sonone

20) Construction Committee

Dr. S. B. Chakawe (Vice – Principal)

Dr. S. V. Chatur

Prof. S. A. Dambare

Shree S. N. Sonone

21) Garden & Campus Cleaning Committee

Dr. S. M. Sawant

Dr. S. V. Bhurale

Dr. M. N. Moharil

Prof. Ku N. D. Mahurkar

Prof. S. S. Raut (H.S.C.V.)

Prof. G. M. Shirbhate (H.S.C.V.)

Prof. Y. H. Pawar (Junior Faculty)

Prof. Ku. D. D. Kothekar

22) Linkage Committee

Dr. P. H. Bhagwat (Science)

Dr. M. N. Moharil (Commerce)

Prof. Ku. P. B. Ruikar (Arts)

Prof. A. P. Manwar (H.S.C.V.)

23) Research Promotions Cell

Dr. S. B. Chakawe (Vice – Principal)

Dr. P. H. Bhagwat

Dr. N. A. Rashidi

Dr. S. M. Sawant

Dr. A. G. Wakode

24) Hostel, Canteen & Motor Stand Arrangement Committee

Dr. P. D. Bageshwar (Senior Faculty)

Prof. R. K. Borkar

Prof. G. M. Shirbhate (H.S.C.V. & Junior Faculty)

Prof. A.P. Manwar

Dr. Farahna Shaikh (Girls)

Prof. Ku. D. D. Kothekar

25) Educational Tour Committee

Prof. R. K. Borkar (Senior Faculty)

Prof. Ku. D. D. Kothekar (Science Faculty)

Prof. Y. H. Pawar (Junior Faculty)

Prof. Ku. V. A. Kumare (Lead Representative in Girls Arrangement)

Dr. A. N. Qureshi (Lead Representative in Girls Arrangement)

Dr. N. A. Rashidi (Lead Representative in Girls Arrangement)

Prof. Ku. P. B. Ruikar (Lead Representative in Girls Arrangement)

Prof. Ku. N. A. Kakad (Lead Represented in Girls Arrangement Junior Science)

26) Ex- Student Committee

Dr. Y. S. Solanke

Dr. K. V. Dhawale

Prof. S. A. Dambare

Dr. S. P Akhare

Dr. N. A. Rashidi

Dr. S. S. Gawande

27) Guardian Committee

Dr. H. S. Jadhao

Dr. K. V. Dhawale

Prof. Ku. P. B. Ruikar

Prof. G. M. Shirbhate

Dr. Farahna Shaikh

28) Affiliation & New Courses Committee

Dr. Y.S. Solanke

Dr. H. S. Jadhao

Dr. M. N. Moharil

Dr. S. S. Gawande

29) English Coaching Committee

Prof. R. K. Borkar (Senior Faculty)

Prof. Ku. P. B. Ruikar (Senior Faculty)

Prof. R. P. Ghungarrao (Junior Faculty)

Prof. Ku. S. N. Kharode (Junior Faculty)

30) IQAC

Principal Dr. V.B. Raut (President)

Dr. S. V. Ghuikhedkar(Secretary, Member)

Dr.N. A. Rashidi (Associate Professor, Member)

Dr. V. M. Umale (Doctor, Member)

Ad. N. M. Jawake (Advocate, Member)

Shree. B. K. Jadhao (Industrialist, Member)

Prof. P. B. Bunde (Junior College Teacher, Member)

Dr. S. B. Chakawe (Professor, Member)

Dr. P. D. Bageshwar (Professor, Member)

Dr. Y. S. Solanke (Professor, Member)

Dr. S. M. Sawant (Associate Professor, Member)

Dr. K. V. Dhawale (Associate Professor, Member)

Shree S. N. Sonone (Office Superintendent, Member)

31) College Annual Magazine Committee

Dr. S. V. Chatur

Prof. R. K. Borkar

Prof. Ku. D. D. Kothekar

Prof. Y. H. Pawar

Prof. G. M. Shirbhate

Dr. Farahna Shaikh
Prof. S. N. Kharode

32) Woman Development cell

Dr. N. A. Rashidi (Convener)
Dr. S. B. Chakawe (Vice – Principal)
Dr. S. S. Gawande
Dr. A. N. Qureshi
Saui. A. P. Shelke
Prof. Ku. N. A. Kakad

33)Academic Audit & API Assessment Committee

Dr. S. B. Chakawe (Vice – Principal)
Dr. P. D. Bageshwar
Dr. S. V. Chatur
Dr. M. N. Mohril

34) Planning Committee

Dr. S. V. Chatur
Dr. P. D. Bageshwar
Dr. K.V. Dhawale
Prof. Ku. D. D. Kothekar

35) Chintan Manan Committee

Prof. S. A. Dambare
Dr. K. V. Dhawale
Prof. Ku N. D. Mahurkar

36) Student Guidance Committee

Dr. Y. S. Solanke (Cultural)
Dr. M. N. Moharil (NSS)
Prof. S. A. Dambare (Sport)
Dr. P. H. Bhagwat (Student Development)

37) Anti ragging Committee

Dr. V. B. Raut, (Principal)
Dr. S. B. Chakawe (Vice – Principal)
Dr. P. D. Bhageshwar (Science Faculty Head)
Dr. K.V. Dhawale (Commerce Faculty Head)
Prof. Y. H. Pawar (Junior Faculty)
Dr. S. P Akhare (H. S.C.V.)
Prof. S. A. Dambare (Physical Director)
Dr. S. S. Gawande (Lead Represented)
Prof. Ku. P. B. Ruikar (Lead Represented)
Dr. M. N. Moharil (NSS Represented)
Ad. N. S. Jawake (Law)
Police Inspector

38) Student Development Committee

Dr. P. H. Bhagwat
Dr. S. V. Bhurale
Prof. S. A. Dambare
Prof. R. K. Borkar
Prof. Ku N. D. Mahurkar

39) Code of Conduct Committee

Dr. V. B. Raut, Principal (President)
Dr. S. B. Chakawe, Vice – Principal (Member)
Dr. P. D. Bageshwar ,IQAC Convener (Member)

Dr. K.V. Dhawale (Member)
Prof. S. A. Dambare (Member)

40) Handicap Student Welfare Committee

Dr. V. B. Raut, Principal
Dr. K.V. Dhawale
Dr. Farahna Shaikh
Prof. Ku. D. D. Kothekar
Prof. S. R Tawade

41) Carreer Catta Committee

Prof. S. A. Dambare (Convener)
Dr. Y. S. Solanke (Cultural Represented)
Dr. M. N. Moharil (NSS Represented)
Prof. Ku. P. B. Ruikar (NSS Leady Represented)

42) H.S.C.V. Scheme Committee

Dr. S. P. Akhare
Linkage & Convener Committee Prof. J. M. Shirbhate
Self-Employment Guidance Prof. A. P. Manwar
M. E. S. Scheme Prof. A.P. Manwar
Aprentship & M.O.U Prof. S. S. Raut




Principal
Mungaji Maharaj Mahavidyalaya
Darwaha Dist. Yavatmal



MUNGASAJI MAHARAJ MAHAVIDYALAYA,
DARWHA, DISTRICT-YAVATMAL (M.S.)



College Development Committee (CDC)

Sr.no	Name	Designation
1	Shri. Vasant V. Ghuikhedkar	President
2	Prof. Dr. Sangeeta V. Ghuikhedkar	Secretary of the Management
3	Dr. A.R. Ladole	One head nominated by Principal
4	Prof. Dr. S.B. Chakave	Three full time approved teacher elected amongst themselves
5	Dr. P.H. Bhagwat (Asst. Prof.)	
6	Miss. P. B. Ruikar (Asst. Prof.)	
7	Mr. Sudhir Sonone Suprintendent	One elected member from non-teaching staff amongst themselves
8	Mr. A.B. Ughde	From local Personnel nominated Management of College
9	Mr. R.D. Thakur	
10	Mr. Viraj V. Ghuikhedkar	
11	Mr. Mukesh Ingole	
12	Prof. P.D. Bageshwar	IQAC Co- Ordinator
13	Miss. Shweta S.Kale	Member of Student Council
14	Mr. Nikhil V. Deshkari	Member of Student Council
15	Dr. V.B. Raut	Member Secretary

College Development Committee of the Institution

**MUNGASAJI MAHARAJ MAHAVIDYALAYA
DARWHA, DISTRICT YAVATMAL**

Session -2023-24

IQAC Committee			
S.No.	Name	Designation	Representation
1	Dr. Vilas B. Raut	Principal	Chairman
2	Dr. S. V. Ghuikhedkar	Secretary	Management Representative
3	Dr. N. A. Rashidi	Associate Professor	Coordinator/Secretary
4	Dr. V. M. Umale	Doctor	Community Representative
5	Adv. N. S. Jawake	Advocate	Community Representative
6	Mr. B.K. Jadhao	Industrialist	Industry Representative
7	Mr. P. B. Bunde	Member	Junior College Teacher
8	Dr. S. B. Chakave	Professor	Senior Teacher Representative
9	Dr. P. D. Bageshwar	Professor	Senior Teacher Representative
10	Dr. Y.S. Solanke	Professor	Senior Teacher Representative
11	Dr. S.M. Sawant	Associate Professor	Senior Teacher Representative
12	Dr. K. V. Dhawale	Associate Professor	Senior Teacher Representative
13	Mr. S. N. Sonone	Office Superintendent	Administrative Representative




Principal
Mungasaji Maharaj Mahavidyalaya
Darwha Dist. Yavatmal

Internal Quality Assurance Cell of the Institution

SANT GADGE BABA AMRAVATI UNIVERSITY
AMRAVATI
MUNGASAJI MAHARAJ
MAHAVIDYALAYA DARWHA
ACADEMIC CALENDER
2023-24

Sr. No.	Month	Working Days	Work Management
1.	July	28 1) First Semester: 3 rd July to 7 th November (Total 104 Days) 2) Teaching Days: 15 th July to 7 th November (Total 90 Days) 3) Initiative Process: 11 th July to 14 th July 2023	1) Organizing the opening meeting of Staff Council and IQAC 2) Each committee should hold an opening meeting of its members and discuss the work to be done in the current session and take the approval of Principal about the matters decided in the meeting 3) Admission Committee should determine the minimum admissions policy for each subject while conducting the admission process. Fulfilling the admissions as per rules of admission committee. Submitting its full report to the Admissions Committee. (Copies of admission lists) 4) Determining definite decision regarding admission of unruly students 5) Initiative Process: (Class teacher should conduct the Induction programme from 11 th to 14 th July for the freshly admitted students of all departments) 6) Preparing proposals for seminars, conferences and submitting them to the concerned department in time 7) Each department should run the Certificate Courses at college level (One in each semester by designing the syllabus) 8) Preparing short and long research proposals and submitting them to the concerned department within the time limit 9) Premises Cleanliness Committee, Electrical Committee, Furniture Committee should look after for the complete management of beginning of the session 10) Preparation of time table and approval of Principal. Commencement of classes whose admissions were done. 11) Tree Plantation activities should be organized by Department of Agriculture and Horticulture 12) Conducting College Development Committee meeting 13) Faculty Heads should submit the working report to the Principal at the end of the month 14) At the end of each month, every teacher should get his Daily Diary verified by the Principal 15) Submission of monthly working report of various committees by the committee members
2.	August	24	1) To continue the admission process according to the number of seats allotted to each class and subject 2) To implement the admission process of National Service Scheme (NSS). To form a unit of 150 students by the end of the month and get approval from the Principal 3) Sanitation of premises by the volunteers of NSS 4) Preparing short and long research proposals and submitting them to the concerned department within the time limit 5) Sports department should start team practices 6) Celebrating Independence Day 7) Explanation of the goal policy to be implemented by the sports and sports department in the current session to the Principal

			<ul style="list-style-type: none"> 8) Formation of Alumni Association and Parents Association and organization of the first meeting 9) Every subject teacher should submit the university results of his subject to the Principal (Disclosure of measures taken to improve results if results are unsatisfactory) 10) Examination Department should submit the University Examination Results of Arts, Commerce and Science to the Principal. The department should compare our college results with the results of nearby colleges and submit reports accordingly 11) Cultural Department should start the practice for the University Youth Festival by selecting a team of artists students 12) Sending proposals for acquiring game zones. Remittance of team fee to the University 13) Remittance of team fees to the University by the Cultural Department 14) Faculty Heads should submit the working report to the Principal at the end of the month 15) At the end of each month, every teacher should get his Daily Diary verified by the Principal 16) Submission of monthly working report of various committees by the committee members
3.	September	23	<ul style="list-style-type: none"> 1) Conducting Guest Lectures by establishing Study Circles for each subject 2) Participation of the department in interdisciplinary programs. Submission of the report regarding the maintenance of planted tree to the Principal 3) Celebrating the Birth Anniversaries and Death Anniversaries in this month in association with NSS and Cultural Department 4) Organization of orientation Programmes/workshops/Skill Development Programmes which will reinforce the employment 5) Conduction of sessional test and submission of the report to the Principal within 15 days 6) Every committee to complete its work 7) Organization of guest lectures on NSS Day 8) The female professor of each faculty should hold a meeting of the girl students and point out their problems and submit them to the concerned committee through the Principal 9) Formation of Student Union as per the goal policy of the Government 10) Taking teams to University Youth Festivals 11) Sending of sports teams 12) Preparing zone received from university. 13) Organizing one-day camp of NSS at the camp site and surveying the village 14) Implementation of any major activity by NSS 15) Faculty Heads should submit the working report to the Principal at the end of the month 16) At the end of each month, every teacher should get his Daily Diary verified by the Principal 17) Submission of monthly working report of various committees by the committee members
4.	October	24	<ul style="list-style-type: none"> 1) Conduction of sessional test and submission of the report to the Principal within 15 days 2) Preparing for university examinations

			<ul style="list-style-type: none"> 3) Branch Heads should submit the syllabus completion report to the Principal before the start of Diwali Vacation 4) Completion of work by each committee 5) At the end of the month, every teacher should get his diary certified by the Principal. 6) Submission of monthly working report of various committees by the committee members
5.	November	03 <ul style="list-style-type: none"> 1) 8 November to 27 November Diwali Holiday (20 Days) 2) 8th November to 30th November 2023 (University Exams of Odd Semesters) 3) Commencement of Second Semester 28th November to 27th April 2024 (Total 121 Days) 	<ul style="list-style-type: none"> 1) 8 November to 27 November Diwali Vacations 2) 28 November 2023 to 27 April 2024 Second Session Commencement of second session 3) Working of NAAC 4) Conducting staff development programmes 5) Carrying out activities related to quality enhancement 6) Completion of work by each committee 7) At the end of each month, every teacher should get his Daily Diary verified by the Principal 8) Submission of educational audit 9) Submission of monthly report of the committee's activities by the committee members 10) Conducting meeting of College Development Committee 11) Evaluation of university examination internal assessment examination, practical examination as well as AEC and GOEC examination and filling the score sheets on the university portal 12) Conducting university examination
6.	December	24	<ul style="list-style-type: none"> 1) Working of NAAC 2) Conducting staff development programs. 3) Carrying out activities related to quality enhancement. 4) Completion of work by each committee. 5) Submitting educational audit. 6) To carry out supervision and evaluation work 7) Conducting the University Practical Examination and Internal Evaluation according to the rules and sending it to the university within the stipulated time limit with the approval of the Principal 8) Cultural Department and NSS should conduct activities on the occasion of Babasaheb Ambedkar Mahaparinirvana Day 9) NSS should celebrate the Gadge Baba's death anniversary by organizing series of activities throughout the week 10) Submission of monthly working report of the committee by the committee members
7.	January	26 <ul style="list-style-type: none"> 1) Non-teaching Days: 1st January to 4th January 2024 2) 1st January to 4th January 2024: Organization of NSS Camp 3) Teaching Days: 	<ul style="list-style-type: none"> 1) Commencement of second academic session 2) To hold a meeting of each committee to review the work of the first session and discuss the planning of the work for the second session 3) The female professor of each faculty should hold a meeting of the girl students and point out their problems and submit them to the concerned committee through the Principal 4) Celebrating the birth anniversary of Sahakar Maharshi Balasaheb Ghuikhedkar, the Founder President of Vidya Prasarak Mandal 5) Organizing conferences and seminars 6) Every committee should complete its work 7) Organizing NSS Camp at adopted village

		5 th January to 27 th April 2024 (Total 90 Days)	8) Celebrating Republic Day 9) At the end of each month, every teacher should get his Daily Diary verified by the Principal 10) Submission of monthly working report of the committee by the committee members
8.	February	24	1) Celebrating the Birth Anniversaries and Death Anniversaries in this month in association with NSS and Cultural Department 2) Each committee should complete its work 3) Faculty Heads should submit course completion report to the Principal at the end of the month 4) Taking the Feed Backs of all stakeholders in the last week 5) Celebration of National Science Day by Science Faculty (February 28) 6) At the end of each month, every teacher should get his Daily Diary verified by the Principal 7) Submission of monthly working report of the committee by the committee members
9.	March	23	1) Conducting sessional tests, seminars and group discussions 2) Each committee should complete its work 3) Faculty Heads should submit course completion report to the Principal at the end of the month 4) At the end of each month, every teacher should get his Daily Diary verified by the Principal 5) Submission of monthly working report of the committee by the committee members
10.	April	23 1) University Examination of Even Semester: 29 th April to 10 June 2024 and Second Semester Vacations (Total 43 Days) 2) Commencement of Next Academic Session: 11 th June 2024	1) Celebrating the Birth Anniversaries and Death Anniversaries in this month in association with NSS and Cultural Department 2) Participation of the department in the correction/creation of the university level curriculum (Regarding the Board of Studies as such or by organizing workshops related to the curriculum or by writing a request letter to the University for the required corrections 3) Faculty Heads should submit course completion report to the Principal at the end of the month 4) At the end of each month, every teacher should get his Daily Diary verified by the Principal 5) Submission of monthly working report of the committee by the committee members 6) Examination department should submit the review report about the syllabus completion of each subject to the Principal and planning the practice test accordingly 7) Conduction of sessional test and submission of the report to the Principal within 15 days 8) To conduct the Internal Evaluation Examination, University Practical Examination, AEC and GOEC Examination as per rules and to send the mark sheet to the University with the approval of the Principal within the time limit. To fill the score sheets on the university portal 9) Organization of meeting of Staff Council and IQAC 10) Admission committee and all other committees should submit their report of the current session and the planning of the upcoming session 11) Each subject teacher should submit his/her daily dairy, roll calls (with no. of lectures delivered and students attendance percentage) to the

- Principal by 30th April 2024
- 12) Each subject teacher should submit his/her Annual Report of last session (23-24) as well as Annual Planning for the next year (24-25) to the Principal by 30th April 2024
 - 13) Each committee should assist to prepare the AQAR with the help of the data they maintained
 - 14) Preparation of AQAR of the current session (2023-24)
 - 15) Each teacher should complete their appraisals of current session and should approve it from the CAS committee with the required proofs before the end of the session
 - 16) Each teacher should make their Academic Record ready for the Academic Audit
 - 17) Staff verification of NSS and other departments should be done and the report should be approved by the Principal
 - 18) Submission of monthly working report of the committee by the committee members
 - 19) Organizing the meeting of College Development Committee

Committee Members:

Prof. Dr. P. D. Bageshwar

Prof. Dr. Santosh Chatur

Prof. Dr. Khushal Dhawale

Prof. Dhanshree Kothekar

Academic Calendar of the Institution for the Session 2023-24




Principal
Mungaji Maharaj Mahavidyalaya
Darwaha Dist. Yavatmal